



PO Box 930, Athens, OH 45701 | 740.856.6100 | www.livehealthyappalachia.org

Live Healthy Kids Coordinator

Directly Responsible to: Director of Children's Programming, Live Healthy Appalachia

Live Healthy Appalachia (LHA) is a 501(c)(3) nonprofit organization governed by a volunteer Board. The mission of Live Healthy Appalachia is to promote healthy eating and active living through community partnerships and educational opportunities. The vision of the organization is empowered people making healthy choices.

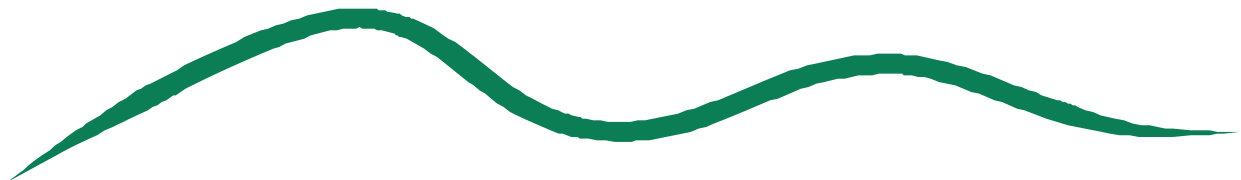
General Job Description: The Live Healthy Kids Coordinator will be responsible for coordinating the second-grade Live Healthy Kids program including preparing and distributing food and teaching materials, communicating with Food Educators, and drafting and sending weekly LHK emails. They will lead cooking demos and workshops, attend community events, and teach additional LHK classes beyond the school-based program. The LHK Coordinator is also tasked with planning LHK Night at the end of the school year, publishing an annual Live Healthy Kids newsletter and additional marketing, promotion and data collection efforts associated with the LHK program.

Duties and Responsibilities:

- Coordinate the second-grade Live Healthy Kids program e.g. prepare shopping lists, shop for food, answer facilitation questions, craft weekly emails, process weekly LHK compost, create LHK Newsletter in December, and plan LHK Night to take place in April (30%)
- Teach and prepare for Live Healthy Kids lessons both at the schools and other settings (20%)
- Coordinate health education programs with LHA's partners to further the mission of the organization and increase impact e.g. the LHK Coaches program, Cook With Me events, Farm to School initiatives (20%)
- Oversee LHK evaluation methods including data entry (10%)
- Promote the goals of Live Healthy Kids in the community and assist with other LHA projects (10%)
- Participate in COMCorps sponsored events, trainings, meetings, and initiatives (10%)

Desired Qualifications:

- College degree
- Ability to educate people of all ages and socio-economic backgrounds
- Prior experience in health and education
- Experience involving low-income children and families
- Self-starter
- Good communication, written, and organization skills
- Collaborating with multiple stakeholders

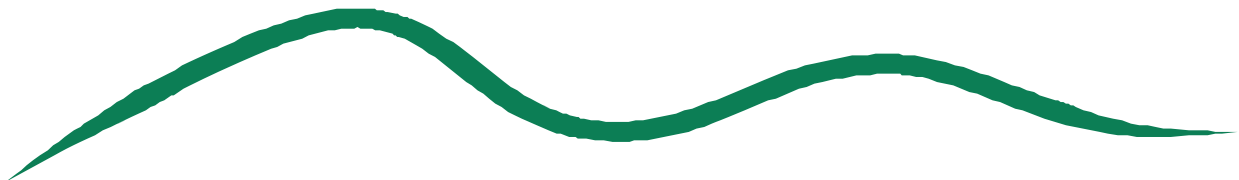


Empowered people making healthy choices.

Expectations:

- Consult with supervisor if you have any ideas, issues, or concerns, offering analysis and solutions whenever possible.
- Practice sound health habits, including getting sufficient rest, to effectively perform the position requirements.
- Respect confidentiality of clients, staff, and COMCorps members.

Application: Apply online <http://www.tinyurl.com/COMCorpsApply> **AND** submit your cover letter and resume to megan@livehealthyappalachia.org. Priority will be given to applicants who apply by **Monday, April 1st**.



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